



**SOUTHERN NEVADA REGIONAL HOUSING AUTHORITY  
REQUEST FOR PROPOSALS P25013  
HUMAN RESOURCES INFORMATION SERVICES**

<p><b>PRIMARY CONTACT PERSON(S):</b> <b>Note: Contact with any other SNRHA staff other than the named here, including SNRHA's Residents and Board of Commissioners will result in your Proposal being rejected.</b></p>	<p>Linda P. Simpson, Contracts Administrator Southern Nevada Regional Housing Authority Contracts &amp; Purchasing <a href="mailto:lsimpson@snvrha.org">lsimpson@snvrha.org</a> or  Johnny Shaw, Purchasing Manager, <a href="mailto:jshaw@snvrha.org">jshaw@snvrha.org</a></p>
<p><b>HOW TO OBTAIN THE SOLICITATION DOCUMENTS ON THE APPLICABLE WEBSITE:</b></p>	<p><b>DOWNLOAD AND RESPOND TO THIS SOLICITATION:</b> Housing Agency Marketplace website: <a href="https://ha.internationaleprocurement.com">https://ha.internationaleprocurement.com</a> <b>Registered Users:</b> "Log in and insert Solicitation No. RFP P25013. <b>Non Registered Users:</b> You must first register your company before downloading the Solicitation. Click on "New Vendor" to register. Problems accessing the system or registering, call customer support at 866-526-9266, M-F, 9 AM (EST) – 4 PM (PST)</p>
<p><b>PRE-PROPOSAL CONFERENCE:</b>  <b>QUESTIONS &amp; ANSWERS DEADLINE:</b></p>	<p>In Lieu of Conference, Refer to the Q &amp; A Period  Thursday, Dec., 5, 2024 – Thursday, Dec., 19, 2024, 10AM PM (PST)</p>
<p><b>PROPOSALS DEADLINE AND SUBMISSION LOCATION:</b>  <b>ELECTRONIC BID SUBMISSION:</b> <a href="https://ha.internationaleprocurement.com">https://ha.internationaleprocurement.com</a></p>	<p>Monday, January 6, 2025, 10AM (PST) Southern Nevada Regional Housing Authority Attn: Linda P. Simpson Contracts &amp; Purchasing 340 North 11<sup>TH</sup> Street, Suite 140, Las Vegas, NV 89101  <b>2 Step Submission Process:</b> (1) Your three (3) hard copy bids must be sealed in an envelope and/or box and must be received in-hand and time-stamped by the SNRHA's Procurement Office no later than the deadline date and time.  (2) Additionally, electronic pricing must be entered at the noted website by the same deadline date and time. Submitting one without the other deems your bid non-responsive. <b>LATE SUBMISSIONS WILL NOT BE ACCEPTED – NO EXCEPTIONS.</b>  Results will be posted on the applicable websites.</p>
<p><b>APPROVAL BY BOC, IF NECESSARY:</b> Thursday, January 16, 2025, 12N</p>	
<p style="text-align: center;"><b>WOMEN AND/OR MINORITY-OWNED BUSINESSES ARE ENCOURAGED TO PARTICIPATE</b></p>	



### IFB INFORMATION AT A GLANCE

<b>SNRHA CONTACT PERSON(S) ONLY:</b>  <b>Note:</b> Contact with any other SNRHA staff other than the named within this document is prohibited and will result in your Proposal being rejected. This also includes contact with SNRHA's Residents and Board of Commissioners.	Ryan Perry Telephone: (702) 477-3142 TDD: (702) 387-1898 Email: <a href="https://nevada.ionwave.net/HomePage.aspx">https://nevada.ionwave.net/HomePage.aspx</a> , or  Johnny Shaw Telephone: (702) 477-3146  Email: <a href="mailto:jshaw@snvrha.org">jshaw@snvrha.org</a>
<b>HOW TO OBTAIN THE SOLICITATION DOCUMENTS ON THE APPLICABLE INTERNET SITES:</b>  <b>NOTE:</b> Copies of bid documents received from sources other than the SNRHA will cause your bid to be deemed invalid.	<b>1. To Only Download the Solicitation:</b> <a href="http://www.snvrha.org">www.snvrha.org</a> click on Procurement tab, click on "Current Bid Invitations" Downloading Questions: (702) 477-3160.  <b>2. To Respond, Q&amp;A and Receive Addenda regarding this Solicitation:</b> <a href="https://nevada.ionwave.net/HomePage.aspx">https://nevada.ionwave.net/HomePage.aspx</a> and please note: you must first register your company in order to access this Solicitation.
<b>PRE-BID CONFERENCE:</b>  <b>SITE VISIT:</b>	<b>Thursday., Nov 21, 2024, 9:00 AM (PST), 5505 LiverPool &amp; 6360 Pine Hill Ave 89156, LV, NV</b>  <b>Thursday., Nov 21, 2024, following the Pre-Bid Conference:</b>
<b>QUESTION &amp; ANSWER SUBMISSION DEADLINE:</b>	<b>Mon., November 25 - December 10, 2024 10:00AM (PST)</b> All questions and answers must be submitted in writing to <a href="https://nevada.ionwave.net/HomePage.aspx">https://nevada.ionwave.net/HomePage.aspx</a> . Questions and/or requests for clarification will not be responded to after the Q & A deadline date and time.
<b>SEALED BID SUBMISSIONS:</b>	<b>Mon., December 30, 2024, 10:00AM</b> 2 sealed, hard-copy bids must be submitted by the stated deadline to: Southern Nevada Regional Housing Authority Procurement Department 340 N. 11 <sup>th</sup> Street, Suite 180 Las Vegas, NV 89101  Electronic bids must be submitted by the deadline date and time as well at <a href="https://nevada.ionwave.net/HomePage.aspx">https://nevada.ionwave.net/HomePage.aspx</a> . One without the other will deem your bid non-responsive.  No Public Bid Opening: Results will be posted on the noted websites. Sealed Bids must be received by SNRHA by the deadline date and time. Mailed bids must be post-marked prior to submission deadline to be considered. Unsealed or late bids will be rejected.
<b>ANTICIPATED APPROVAL BY SNRHA BOARD</b>	<b>January 16, 2024 at 12pm</b>
<b>Emerging Small Business (ESB): Women, and/or minority-owned businesses are encouraged to participate in our Solicitation Processes. For full details of the ESB Program and for possible increased business opportunities, contact (702) 486-2700, <a href="http://www.diversifynevada.com">www.diversifynevada.com</a> or <a href="mailto:esbprogram@diversifynevada.com">esbprogram@diversifynevada.com</a></b>	